

SUSQUEHANNA COMMUNITY HEALTH AND DENTAL CLINIC, INC.
Executive Committee Meeting Minutes
January 13, 2020 5:30 PM

PRESENT: Dr. John Boll, Board Chair; Abbey Eschbach, Board Vice-Chair; Barb Barbus, Board Secretary; Dewy Hilliard, Board Treasurer; Max Houseknecht, Jr., CFO; and Jim Yoxtheimer, President & CEO

I Management Update

a. On-Site Pharmacy: Jim reported that there is an increase in prescriptions being filled over the previous month; however, the volume is not growing as quickly as management would like. It was discovered that staff may have had a hesitation in promoting the pharmacy as they were not sure how to discuss the option with patients and giving them a choice of use. Since learning about this hesitation, some educational sessions with the staff have been provided with what they can and cannot say to the patients while still giving them a choice. Jim indicated that there will be a provider meeting this week where the pharmacist will be available. Advertising is planned in this week's Webb Weekly for the pharmacy as well as robo calls going to the patients to make them be aware of the on-site pharmacy.

b. Telepsychiatry: Adult telepsychiatry visits are going well even though we are not up to the budgeted numbers yet. The Center still has not secured a pediatric provider. There is a provider the Center is interested in; however, they are not licensed in Pennsylvania and she is going through that process now. In the interim, the Center has been offered an interim provider and the Center is currently working on credentialing him.

c. Substance Use Disorder: Jim reported that it has been discovered that our area has a fair amount of MAT providers. The Center is currently providing MAT services to 3-4 patients. It has been decided to focus on our own patients and not to reach out to other patients who are currently receiving MAT services elsewhere to bring them to the Center for continuity of care purposes. It was suggested to be sure the Center has reached out to Clean Slate, as they will sometimes send patients back to their PCP for continued treatment once they are stable.

d. Mobile Health Unit: Jim reported that the mobile unit will be serving the Jersey Shore School District beginning in February and East Lycoming School District in March. Once the new dentist starts, the unit will be on the road 4 days a week.

e. Provider Staffing Update: After recently losing two providers, management has decided to continue recruitment for a provider as it can be a lengthy process. The Center currently has a medical provider who is part time who talks about retirement. He has not given notice, but management would like to be prepared for possible retirement.

II SAC Application

The SAC application was submitted on time and the Center has received acknowledgement that HRSA has received it. There has been No word has been forthcoming from HRSA with any questions so far.

III Strategic Plan Update

Jim reported that he has been meeting with managers and reviewing their portion of the strategic plan and what they have or have not accomplished. Jim indicated he would like to share the findings at the February Board meeting for a comparison to the original plan.

SUSQUEHANNA COMMUNITY HEALTH AND DENTAL CLINIC, INC.
Executive Committee Meeting Minutes
January 13, 2020 5:30 PM

IV Full Board Agenda, January 27, 2020

The Committee reviewed the agenda for the Board meeting scheduled for January 27, 2020. The mini-educational session will be information on the Diabetic Nutrition Program which is starting this month and will be presented by Emily Drick, Health Educator and Sarah Updegraff, CRNP. Abbey Eschbach indicated she would be happy to speak as well on behalf of the Central PA Foodbank.

It was suggested by the committee that when Barb Wool is giving the QA/QI Improvement Report with the credentialing needs that she provides a small bio on the provider being credentialled.

Next Meeting: February 10, 2020 @ 5:30 PM Administrative Conference Room